

Relist Input Cover Sheet

If significant amount of changes, please fill out a new Input Form.

		Provide the MLS #'s yo	u want us to copy:			
	Flex MLS #	Se	lkirk MLS#			
	ce (Skyslope)	lease Assign		Already Sent In b	y Agent	
General Listing I	nformation					
isting Member R	Co-Listing A	gent				
Address						
Street # R	Direction Pfx	Street Name R		Street Suffix	Direction Sfx	
Jnit #	City R	State R	Zip R	Co	ounty R	
Contract Informat	tion					
Begin Date R	End Date R	List Price R				
isting Type Residential	R	Listing Type Vac	ant Land R			
Basement R	Required for New Const	ruction: Builder Name	Oc	ccupant R		
Legal and Taxes Legal R Parcel # R	Taxes	Tax Year R	Subdivisio	n R		
Directions R						
Public Remarks R						

Notes for the staff to input your listing:

Documents

	Associated Docs visibility for the MLS	S:		
	PCR			
	Vic	leo & Matt	erport	
	in must have access to an MP4 video fi PBOX folder will be the most efficient w			ne video to your Admin
	☐ No Vid	eo 🗌 MP4 Video	o File Provided	
_				
Bra	nded Matterport link:			
Hak	orandad Matternart link			
Ont	oranded Matterport link:			
Sathah	oy's International Realty Property Info	ermetion (DASH)		
		ormation (DASH)		
Property N	Name R		Property Style R	
Area Desc	cription			
Owner/Ex	pert Quote			

00	thoby 5 internatio	mai ite	alty Features (D	A011)			
Age	Ва	asement	F	Fireplace Count		Garage Cour	nt
Lot S	Pizo	Sewer		Nater			
		_ Sewei l		valei			
	enities	`	Day / Baseh	Club	Carat	aker House	Cattle Ranch
	Agricultural Easement(s	,	Bay / Beach				
	Conservation Easement Estate Ranch	l(S)	Direct Elevat		Elk R	anch ss Center	Estate Farm
	Estate Ranch		Fishing Rand	n		e facilities	Fly Fishing Horse Ranch
			Hobby Farm) an ab	Live		
	Hunting Ranch Dutdoor Basketball Cou	und.		Kanch			Modular Sports Co
	Dutdoor Basketball Cou Recreational Ranch	II (Playground Silo		Ski R	ig Green	Smart Home
				-4	Stable		Station
	Sporting Ranch Fennis Courts		Squash Cou	π		es to-ski	Yacht Club
					∟ vvaik-	·IO-SKI	Tacill Club
	oga Space						
	Dishwasher		Double Oven		Dryer		Garbage Disposal
	Microwave		Range / Over			gerator	Trash Compactor
	Washer Vasher		Kange / Over	•		,	macin compactor
	Amenities				_		
	Aquatic Activities		Area Boat Do	ck	Area	Boat Ramp	Area Climbing
	Area Fishing		Area Hiking		Area	Horse Riding/Stables	Area Hunting
	Area Pool			nust be at ski resort)		Snowmobiling	Area Tennis
	Biking		Boating	ŕ		io / Gambling	Community Slip
	Deep Water Mooring		Golf (must be or	n golf course)		ng / Biking Path	Outdoor Activities
	Description			· gen econes,			
	Country Living		Cycling		Dese	rt Living	Equestrian / Polo
F	ishing		Flood Area		Game	e Farm/Safari	Green Living
H	Historic / Antique		Hunting		Metro	politan	Mountain
	Other Beach		Privacy		Reso	rt	Rock Beach
	Sand Beach		School Zone		Ski-In	/ Ski-Out	Skiing
	Suburban		Wine Country	,			ŭ
Bath	Features						
<u> </u>	Bidet		Jacuzzi Tub		Jetted	d Tub	Stall Shower
<u></u> s	Stall Shower and Tub		Steam Room		Steam	n Shower	Tub and Shower
	Tub Only						
	y of Water						
HE	Bay		Canal		Gulf		Inlet
	₋agoon		Lake		U Ocea	n	Pond
	Reservoir		River		Soun	d	
	munity Type		A .114			n Danaut	
	55+ Community		Adult			n Resort	Co-Op
	Country Club		FHA Complia	Πt	∟ Fly-In		Gated
Cool	Golf Course		L Tennis				
	VC		Central A/C		Centr	al A/C - Electric	Central A/C - Gas
	Evaporative Coolers		Humidifier		No A/		Other A/C
	Split Unit A/C		Window A/C			Jnit A/C	Zoned A/C
Exte			vviildow A/C		∟ vvail (Jiiit /VO	ZONGU A/O
	Barn/Stable	BBQ			Boat Ho	use	Boat Ramp
$\overline{}$	Carriage House		ed Terraces	Ī	Dock		Dock Rights
	Dog Run	$\overline{}$	e Pane / Storm Wind	ows	Fire Pit		Gardens
	Guest House	Helipa			Out Buil	dina	Porte-Cochere
	Sidewalk		kler System	Ĭ	Storage	•	Storm door
	Storm window		nal Windows / Doors	Ĭ		ound Lawn Sprinkler	Water Feature
	rior Description			L	5.10cigi	Jana Lamii Opiilikioi	vvalor r catale
	Aluminum Siding		Brick		Ceda	r Siding	Cement Siding
	Concrete Block		E.I.F.S		Log	Č	Other
	Parrafin Hardboard		Steel Frame		Stone	:	Stucco

	Vinyl Siding	Wood Frame	v	Vood Siding			
Ex	terior Living Space	\neg					
L	Balcony / Lanai	Courtyard		Deck	Enclosed Porch		
H	Outdoor Kitchen	Outdoor Rooms	⊢P	Patio	Porch		
Ļ	Rooftop Patio	Screened Porch	Шт	errace			
Fe	ncing	□=					
\vdash	Fenced Yard	Metal Fence	ШР	Partially Fenced	Privacy Fence		
Ein	Vinyl Fence Eplace Description	Wood Fence					
	2-Sided	Brick		Electric	Fireplace		
	Gas	Stone		Vood Burning	Wood Burning Stove		
Flo	poring	Storie	v	vood Barriing	Wood Burning Stove		
	Ceramic	Concrete		Hardwood	Laminate		
	Linoleum	Luxury Vinyl	\square_{N}	//arble	Mixed		
	Stone	Tile	\square_{V}	Vall to Wall Carpet			
Ga	rage Description						
	Attached Garage	Carport		Curb Parking	Detached Garage		
	Garage	Golfcart Garage	\square N	lo Garage	RV Parking		
Ge	neral	\neg					
\vdash	Built-in Vacuum	Ceiling Fan(s)		Clubhouse	Concierge Services		
\vdash	Doorman L	Elevator		Energy-saving Features	Escalator		
\vdash	Fenced Range Land	Fire Alarms		Guard Gated	Lake Privileges		
\vdash	Laundry Facilities	Private Airport		Private Elevator	Security System		
\vdash	Skylight	Smoke Detector		Stereo System	Storage Area		
L_	Wheel Chair Accessible	Window Treatments	∟ V	Vorkshop			
Пе	ating - Fuel Type Coal	Electric	\Box_{c}	Gas	Geothermal		
\vdash	Hydro Heat	None		Dil Dil	Other		
\vdash	Propane	Solar		Vood			
Не	ating Type						
	Baseboard	Forced Air		Gravity	Heat Pump		
	Hydro	Multi-Zone Heat	∐ N	lo Heat	Other		
L	Pellet Stove	Radiant Floor	L R	Radiator	Solar Power		
	Steam Heat						
Int	erior						
\vdash		Beam-Ceilings		Blinds	Bowling Alley		
	J	Cedar Closets		Dry Bar	Exercise Area		
H		High Tech Cabling		Indoor Basketball Court	Indoor Racquetball Court		
\vdash	1 ,	In-law Suite		Intercom System	Laundry Chute		
\vdash		Track lighting Wet Bar		Two-story Family Room Wine Cellar	☐ Vaulted Ceilings		
Kit	chen Features	vvet bai	'	wille Cellar			
	Breakfast Bar	Butlers Pantry		Catering Kitchen	Center Island		
	Convection Steam Oven	Country Kitchen		Designer Kitchen	Eat-in Kitchen		
	Galley Kitchen	Gourmet Kitchen		Granite Countertops	Kitchen Facilities		
	Marble Countertop	Wine Bar					
Life	estyles						
	Aquatic Activities	Bay/Beach Club	⊣В	Beach	Boating		
	Casino/Gambling	Country Club		Country Living	Cycling		
\vdash	Eco-Friendly L	Equestrian		Farm & Ranch	Fishing		
F	Fly-In	Game Farm/Safari		Golf	Hiking		
	Historic	Hunting		akefront	Metropolitan		
-	Mountain	Ocean/Beach		Outdoor Activities	Privacy		
	Private Island	Resort		Retirement	Riverfront		
\vdash	Ski (Snow)	Ski (Water)		Suburban	Tennis		
	Univ/College Community	Water View	∟ V	Vaterfront	☐ Wine & Vineyard		
Lo	Location						
	Above Shoppes	Backs to Golf Course	Пв	Backs to Park Land	Bayside		
	Beach Front	Canal Front		Channel Front	Cul-de-sac		

Emerging Area	Fairway Frontage	Gulf	Harbor
In Shopping Mall	Intercoastal Waterway	Island	Lagoon
Lakefront	Marina	Ocean / Beach	Ocean Block
Ocean Front	Off Water	Riverfront	Slope Side
Waterfront Lot Description			
Access Type - Other	Access Type - Road	Access Type - Water	Corner
Flag	Irregular	Lake on Lot	Level
New Development	Open	Pond on Lot	Possible Subdivision
Private Lake	Stream on Lot	Wooded	
Other			
Association Fee	Water Softener - Own	Water Softener - Rent	Whole House Water Filter
Pool Description Above Ground	Hot Tub	Indoor	Inground
Outdoor	Pool	Resistance / Spa	Inground
Pre-Wiring	L FOOI	Resistance / Spa	
Cable	Entertainment System	Garage Door	Generator
Phone Jacks	Security System	-	
Property Description	7		
Acreage	Community Living	Easement	Eco-Friendly (Green)
Farm / Ranch	Farm Assessment	Fenced Farm Acreage	Ski Property
Vineyard	Winery		
Road Type 4 Way Interchange	City / Town Street	County Street	Interchange
Interstate	Main Thoroughfare	Private Road	State Road
Turnpike	□ Maiii morouginare	I Tivate Road	State Noau
Roof			_
Asphalt / Fiberglass	Asphalt Shingle Roof	Bermuda Roof	Cedar Shake
Cement Tiles	Composition Shingle	Fiberglass	Metal Roof
Rubber	Slate Roof	Spanish Tiles	Tar & Gravel
Wood Shingles / Shakes Rooms			
Artist Studio	Billiards Room	Casita	Guest Suite
Library	Media Rm / Home Theater	Staff Quarters	
Special Market			
College / University	Hospitality	International Properties	Luxury Properties
Military Properties Views	☐ New Homes	Resort / Lake	Vacation / Second Home
Bay	City / Strip	Garden	Golf
Lake & Stream	Marshfront	Mountain	Ocean
Panoramic	Park	Pond	Scenic
Sound	Water		
Property Details			
NUMBER OF PARKING PLACES	Year Built N	lew Construction Year Renovated	Zoning
Tax Roll No ROOMS	& FLOORS Number of Rooms L	No of Levels/Floors	
Seller Information - Person or B	Business is Required		
Seller Source R			
Business Entity Name R	Business Entity Typ	e	
First Name R	First Name	Address Line 1	City
Last Name R	Last Name	Address Line 2	State
Phone	Phone		Zip
Email	Email	Use Property Address as Se	eller Address

TourFactory

TYPE Property Type:		Property Style:				
DETAILS Tour's Title (Headline): List Price:						
Area of Town:	<u> </u>	Bedrooms: Garage: Garage:				
sq ft.: Lot Size: Year Built:		School District: Annual Property Tax:				
Music Selection						
Search Categories						
Handicap Accessible		Residential w/Acreage				
New Construction		Waterfront Property				
Interior Amenities		, ,				
24-Hour Door Person		Fireplace				
Alarm System		Forced Air				
Basement - Finished		Gas Heat				
Basement - Unfinished		Hardwood Floors				
Bathroom on Main Floor		Office/Den				
Bedroom on Main Floor		Satellite Dish				
Bonus Room		Surround Sound				
Broadband Available	<u></u>	Tile Floors				
Central Air	∐.	Utilities on Main Floor				
Central Vacuum System	Щı	Utilities on Upper Floor				
Elevator Building		Vaulted Ceilings				
F 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4	\	Water Softener				
Exterior Amenities	П.	Dayling (Carage Included				
Balcony Deck Barn/Stable - Detached		Parking/Garage Included Roof Top Deck				
Carport		Sauna				
Garage - Attached		Spa				
Garage - Detached		Sports Court				
Hot Tub	1 1	Swimming Pool				
Out Building		Tennis Court				
		Workshop - Detached				
Property Amenities		•				
Community Beach		Fully Fenced				
Corner Lot	\Box	Gated Community				
Country Club		Golf Course Lot				
Cul-de-Sac Location		High-Rise				
Dock		Low-Rise				
Fenced Yard		Partially Fenced				
Float	<u></u>	Sprinkler System				
	,	☐ View Property				
Custom Amenities (32 character max each line)						
1		9				
2		10				
3		11				
4		12				
		13				
5						
6		14				
7		15				
8		16				

xPressDocs Property Brochure

Headline or Property Add	38
Location or Address	
Headline (Back) (68 char	ters max)
Description (Back) (680 c	racter max)
Bullet Points (41 characte	nax)
1	
2	
3	
4	
Photo Placement	TourFactory Photo #
Photo 1	
Photo 2	
Photo 3	







Showing Instructions for Listing

Check One or Give Code #			
☐ Supra I-Box: ☐ Combo Lock: ☐			
Lockbox Location:			
☐ Agent Has Key ☐ Key @ Front	Desk ☐ NO LOCK Box		
Occupant:			
☐ Tenant ☐ Owner ☐ Vacant ☐	Under Construction		
Owner Name(s):	Cell Phone:	Home Phone:	
Tenant Name(s):	Cell Phone:	Home Phone:	
Check All That Apply			
(These are some common ways showings of	an be set up, but can be done h	lowever the owner/selle	r wishes)
1) All Calls Directly to LISTING	AGENT - or backup/co-list agent	if primary agent is unavaila	able or out of town. If so
provide backup/co-list agent name and number.	Back-up name:	Backup #:	
2) ☐ Ok To Show at ANY Time – N	O Appointment or CALLS I	Required	
3) Beware of Animals (see rema	rks)		
4) Have SHOWING AGENT leav	ve a Business Card on cou	nter/table	
5) ☐ AFTER leaving OWNER a vo	icemail, Property Can be s	hown	
6) ☐ AFTER leaving LISTING AGE	ENT a voicemail, Property (Can be shown	
7) Time Restrictions (See Below	·)		
8) LISTING AGENT Must Be Pro	esent at ALL Showings		
9) 24 Hour Notice Requested			
10) Other/See Remarks Below			
Remarks & Instructions: (Ex: Animal/F	Pets, Time Restrictions, Call Instruct	ions, Tenant Info, Gate CC	DDE? etc.)
`			·